

Event Name Data Governance and Information Quality (DGIQ) Conference 2021

Number of Days 5 Days

Number of Tracks 6 tracks for 4 days, 4 tracks on 5th day

Possible Meeting Dates Week of June 7, June 14, June 28, July 12

Possible Locations Washington, DC area, Boston

Past Locations San Diego, Washington DC

General Session Room Size 5000+ square feet, 12+ foot ceilings, for approx 400 people. May be used for lunch

Track 1 Room Size (Days 1-5) 2000 sq ft min. Could possibly use General Session room, if it is not used for lunch

Track 2 Room Size (Days 1-5) 2000 sq ft min

Track 3 Room Size (Days 1-5) 1500 sq ft min

Track 4 Room Size (Days 1-5) 1500 sq ft min

Track 5 Room Size (Days 1-4) 1000 sq ft min

Track 6 Room Size (Days 1-4) 1000 sq ft min

Operations 600 sq ft, on same floor as meeting space, starting 1 day prior to meeting

Storage 400 sq ft, on same floor as meeting space, starting 1 day prior to meeting

Other Space for lunch - could use General Session room

Exhibit space Need approx 6000 sq feet for 20-25 exhibits and reception

	<u>Sunday</u>	<u>Monday</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>	<u>Fri</u>
Lunches		275	325	325	150	100
Exhibit Area			Setup in morning open 1 pm	Tear down 4:30 pm. Out by 6 pm		
Room Block	250	275	325	300	100	40

Other Requirements Free internet access

24 hr hold on all meeting rooms

There will be continental breakfast, lunch and breaks each day

There will be a reception at the end of Day 2